

**BUDDHIST COMPASSION RELIEF TZU CHI FOUNDATION (SINGAPORE BRANCH)**  
(UEN: S93SS0148C)

**ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2010**

Buddhist Compassion Relief Tzu Chi Foundation (Singapore Branch), thereafter called "The Foundation" was set up and registered under the Charities Act on 20.09.1993

Charity Registration Number : 1000

ROS UEN Number : S93SS0148C

IPC Number : IPC000620

Registered Address : 9, Elias Road, Singapore 519937

Board of Directors : The Board of Directors comprises the following: -

<b>Name</b>	<b>Designation</b>
1) Toh Kim Kiat	President
2) Teo Chee Seng	Secretary
3) Chang Chung Kuei-Chen	Hon Treasurer
4) Chang Horng Lin	Member
5) Lin Pi-Yu	Member
6) Lin Su-Yin	Member
7) Ong Wee Heng	Member
8) Sim Hee Chew	Member
9) Low Swee Seh	Member

Sector Administrator : Ministry of Community Development, Youth and Sports (MCYS)

Banker : FCB, UOB

Auditor : RSM Chio Lim LLP  
Public Accountants and Certified Public Accountants  
Singapore

## **OBJECTIVES**

The Society is founded by Buddhist Dharma Master Shih Cheng Yen, based on the Buddha's "all loving and all merciful" great compassionate spirit. Its objectives are:-

- (a) To promote the spirit of compassion and unselfish giving as well as peaceful and equitable love in helping the needy and those who are alone and suffering.
- (b) To promote organized charity activities, medical services and educational and cultural developments in accordance with actual social demands.

## **POLICIES**

### Finance & Funding

The Foundation is funded by public donations. Most members are making their monthly donation to the Foundation through commissioners, and the amount contributed is on their own will. All donations collected by the Foundation are used according to the purpose for which they are given, as specified by the donors, namely Local Relief Fund, General Fund, and International Relief Fund (if applicable).

## REVIEW OF YEAR 2010

### STAFF STRENGTH

Staff is recruited locally and abroad. As at 31.12.2010, the breakdown of the staff strength is as follows:

<b>Current Designation</b>	<b>Number of Staff</b>	<b>Nationality</b>
CEO	1	Taiwanese
Deputy CEO	3	2 Singaporean/ 1 Singaporean PR
Administration Manager	1	Singaporean
Head of Videography & Publication	1	Singapore PR
Finance Manager	1	Taiwanese
Senior Accountant	1	Singaporean
Accounts Executive	1	Singaporean
Data Entry cum Clerical Account Assistant	1	Malaysian
Data Entry cum Account Assistant	1	Singapore PR
Administrative Secretary	1	Singapore PR
Administrative Secretary	2	Malaysian
General Affairs Administrator	1	Singaporean
General Affair Assistant	2	Malaysian
General Worker	1	Singaporean
HR Administrator	1	Singapore PR
Social Service Officer	1	Singaporean
Social cum Clerical Assistant	1	Malaysian
Security	1	Singaporean
Community Education Administrator	1	Singaporean
Jing Si Culture Administrator	1	Malaysian
Editor	1	Singapore PR
Videographer	2	Malaysian
Graphic Designer	2	1 Singaporean/ 1 Malaysian
Documentary Administrator	1	Malaysian
Translator	1	Singapore PR
Nursing Officer	1	Singaporean
Free Clinic Administrator	1	Singapore PR
Staff Nurse	1	Singaporean
<b>Total</b>	<b>34</b>	

## CALENDAR OF EVENTS

### Routine events of the month:

Category	Time	Event Name
Charity	Every 1st Sunday afternoon	Voluntary service to Sun Love Home
Charity	Every 3rd Friday afternoon	Voluntary service to Hospice Care Association
Charity	Every 4th Sunday afternoon	Voluntary service to Institute of Mental Health
Charity	Every 2nd Tuesday morning	Voluntary service to Kwong Wai Shiu Hospital
Medical	Every Monday to Friday	Free Health Screening
Medical	Every Sunday morning	Free Medical Consultation (Western & TCM)
Medical	Every 4th Saturday quarterly	Blood Donation Drive at Pasir Ris and Jurong West
Medical	Every Last Wednesday	Blood Donation Drive at Nee Soon East CC
Medical	Every Last Friday	Blood Donation Drive at Toa Payoh Central CC
Medical	Every Last Thursday	Blood Donation Drive at Tampines Central CC
Education	Every 1st Sunday morning	Children Class (P3-P6)
Education	Every 3rd Sunday morning	Parent-Child Enrichment Class (P1-P2)
Education	Every 4th Sunday morning	Teenagers Class
Culture	Every Tuesday evening	Chinese Calligraphy Class
Culture	Every Friday evening	Chinese Ink Painting Class
Culture	Every Wednesday evening	Gu Zheng Class (Advanced)
Culture	Every Monday evening	Gu Zheng Class (Elementary)
Culture	Every Monday evening	Sign Language Class
Culture	Every Tuesday evening	Yoga Class (Elementary 1)
Culture	Every Thursday morning	Yoga Class (mix)
Culture	Every Wednesday evening	Yoga Class (Elementary 2)
Culture	Every Thursday evening	Yoga Class (advanced)
Culture	Every Tuesday morning	Tai Ji Quan Class
Culture	Every Wednesday morning	Tai Ji Quan
Culture	Every Thursday evening	Photography Class (Elementary)
Culture	Every Tuesday evening	Photography Class (advanced)
Culture	Every Wednesday evening	Photography Class (Advanced)
Culture	Every Monday afternoon	Sign Language Class
Culture	Every Monday afternoon	Flower Arrangement Class
Culture	Every Thursday evening	Flower Arrangement Class
Culture	Every Friday Afternoon	Plain Art Class

<b>Category</b>	<b>Time</b>	<b>Event Name</b>
Culture	Every Wednesday evening	Arts of Pressed Flower Class (Mix)
Culture	Every Thursday evening	Arts of Pressed Flower Class (Mix)
Recycle	Every Monday to Friday	Recycling Activities at Pasir Ris Recycle Station
Recycle	Every 2nd Sunday morning	Recycling Activities at 12 community recycle points
Others	Every 1st Saturday afternoon	Sharing Session (English)
Others	Every 1st Wednesday evening	Sharing Session (Mandarin) for Cultural Volunteers
Others	Every 2nd Saturday afternoon	Sharing Session (Mandarin) for Educational Volunteers
Others	Every 2nd Saturday evening	Sharing Session (Mandarin)
Others	Every 2nd Wednesday afternoon	Daytime Sharing Session (Mandarin)
Others	Every Quarterly	Grey Uniform/ New Volunteer Training Session
Others	Every Quarterly	Advanced Volunteer Training Session

## **CALENDAR OF EVENTS**

### **Major Events:**

<b>Month</b>	<b>No</b>	<b>Event</b>
January	1	Official Distribution Day for Seeds of Hope Bursary Program
	2	Gathering and Sharing Session for Local Entrepreneur Volunteers
	3	2009 Tzu Chi Year-End Blessing Ceremony
	4	Chinese New Year Charity Fair (including making of CNY cookies) to raise Local Relief Fund
February	5	Medical Talk by Tzu Chi Hospital Doctors
	6	Care Recipients Distribution Day (Charity)
	7	Educational Tour by Loye Kare San Chong Buddhist Society to Tzu Chi Foundation
March	8	Overseas Medical Mission at Ratnapura, Sri Lanka
	9	Educational Tour for Local Entrepreneurs to Taiwan
	10	Participation of Training Camp for Recycling Group at Taiwan
	11	Heart-to-Heart Gathering Session of Long term aid AIDS Beneficiaries
April	12	Volunteer Training Session (Home Visit)
	13	Project Growth- a environmental awareness program, in collaboration with MCYS for probationers under Community Service Order (six week project)
	14	Eco-Awareness Talk at PLK CC
	15	Talk by CEO of Tzu Chi Foundation Singapore Branch
	16	Eco-Awareness Talk at Taman Jurong CC
	17	Eco-Awareness Talk at Blk 165A, Lorong 1 Toa Payoh
	18	Gathering and Sharing Session for Local Entrepreneur Volunteers
	19	Eco-Awareness Talk at Blk 35 Chai Chee Avenue
May	20	Cultural Musical Concert "Voice of Great Love" performed by Israeli Tenor David D'or
	21	Filial Piety and Mother's Day Celebration
	22	Eco-Awareness Talk at Nee Soon East CC
	23	Eco-Awareness Talk at Yuhua CC
	24	Flu Vaccination Exercise cum Health Programme at Kreta Ayer CC
	25	Medical Talk by Tzu Chi University Lecturer-Dr Tseng Guo-Fang
	26	Medical Talk by Tzu Chi University Lecturer-Mr Huang Sen-Fang
June	27	Eco-Awareness Talk at Blk 205 Yishun Street 21
	28	Participation in Global Tzu Chi Officers Retreat at Taiwan
	29	Eco-Awareness Talk at 105A Pavilion, Jalan Bukit Merah
July	30	Visit by MOS Mrs Yu-Foo Yee Shoon to Tzu Chi Foundation
	31	Volunteer Training Session (Seeds of Hope Programme)
	32	Recycle and Environment Educational Tour by Mee Toh School to Tzu Chi Recycle Station
	33	Free Health Screening at Yuhua CC

<b>Month</b>	<b>No</b>	<b>Event</b>
July	34	Recycle and Environment Educational Tour by Yio Chu Kang Secondary School to Tzu Chi Recycle Station
	35	Visit by Women's Integration Network (WIN) Council to Tzu Chi Foundation
	36	Lunar Seven- Auspicious Month Awareness
August	37	Mid Autumn Mooncake Baking and Charity Sale
	38	Overseas Medical Mission at Karawanella, Sri Lanka
	39	Recycle and Environment Educational Tour by Yio Chu Kang Secondary School to Tzu Chi Recycle Station
	40	Recycle and Environment Educational Tour by Yishun Secondary School to Tzu Chi Recycle Station
	41	Training Camp for Tzu Chi Humanitarian Aid Association at Taiwan
	42	Opening Ceremony of Tzu Chi Health Screening Centre
	43	Recycle and Environment Educational Tour by Mee Toh School to Tzu Chi Recycle Station
September	44	An Evening of Great Love- Cultural Performance by artists from Daai TV, Taiwan.
	45	Participation of Block Cleaning Activity at Blk 234 Serangoon Ave 3
	46	Participation in Global Tzu Chi International Medical Association Annual Convention at Taiwan
	47	Mid-Autumn Festival Mega Block Party with Admiralty RC
	48	Recycling Booth at Zhonghua Secondary School
	49	Recycle and Environment Educational Tour by Townsville Primary School to Tzu Chi Recycle Station
	50	Recycle and Environment Educational Tour by Mee Toh School to Tzu Chi Recycle Station
October	51	Tzu Chi Collegiate Youth Retreat Camp
	52	Educational tour to Taiwan Buddhist Tzu Chi Foundation for Local Volunteers
	53	Tea Reception held at Tzu Chi Free Health Screening Centre for the neighborhood residents
	54	Recycle and Environment Educational Tour by Mee Toh School to Tzu Chi Recycle Station
	55	English Grey Uniform/ New Volunteer Training Session
	56	Eco-Awareness Talk at Blk 473 Choa Chu Kang Avenue 4
	57	Recycle and Environment Educational Tour by Cheng Jin Primary School to Tzu Chi Recycle Station
	58	Educational Tour by Just Education to Tzu Chi Foundation
	59	Recycle and Environment Educational Tour by Clementi Primary School to Tzu Chi Recycle Station
	60	Educational Tour for Local Entrepreneurs to Taiwan
	61	Recycling Booth at Woodlands Community Day

Month	No	Event
November	62	Recycle and Environment Educational Tour by Clementi Primary School to Tzu Chi Recycle Station
	63	Free Health Screening at Cashew CC
	64	Recycle and Environment Educational Tour by St Anthony's Primary School to Tzu Chi Recycle Station
	65	Recycle and Environment Educational Tour by Children Class from Amitabha Buddhist Society to Tzu Chi Recycle Station
	66	Participation of Tanjong Pagar GRC Tree Planting Day
	67	Participation of Emergency Preparedness Day by Bradell Heights CC
	68	Educational Camp for Tzu Chi Education Group Volunteers at Tzu Chi Foundation Kuala Lumpur Branch
	69	Participation of Eco-Green Day by Kaki Bukit Ansar RC
	70	Educational Camp for Tzu Chi Teenager Class and Secondary Students
	71	Participation of Training Camp for Tzu Chi Teenagers at Taiwan
December	72	Participation in Global Volunteers Retreat and Certification of Commissioners at Taiwan
	73	English Grey Uniform/ New Volunteer Training Session
	74	2010 Tzu Chi Year-End Blessing Ceremony
	75	Participation of Clean and Green Day by Tampines East Zone 1 RC
	76	Chinese New Year Cookies Baking and Charity Sale
	77	Participation of Training Camp for Tzu Chi Collegiate Youth at Taiwan

#### **COMPLIANCE OF IPC GOVERNANCE EVALUATION CHECKLIST**

The Foundation has complied with 21 out of 21 applicable guidelines of the Code of Governance Evaluation Checklist for Institution of Public Character (IPC). Full checklist is available at [www.charities.gov.sg](http://www.charities.gov.sg).

#### **REVIEW OF FINANCIAL STATE AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS.**

The Foundation recorded a surplus of \$1,376,849 with \$1,109,360 in charitable related activities and \$267,489 from non charitable activities.

Fund raising appeals during the year had generated a total amount of \$1,439,946, of which \$294,488 was for General Fund, and \$1,45,458 was meant for International Relief Fund ( in aids of the Haiti Earthquake's victims)



## **FUTURE PLANS AND COMMITMENTS**

### **CHARITY MISSION**

#### **A) The “Seeds of Hope” Bursary Program (SOH)**

The program was launched in June 2009 to provide transport and meal bursaries to needy secondary students. We are currently assisting 49 secondary schools and 17 primary schools and 6 Children's Home (totalling 2,310 pupils) with the meal coupons and transport concession vouchers. Starting 2011, we invited participating schools to refer to us student's families that require further financial aid. We then have our home visit team to follow up with assessment and conduct monthly visits to keep a tab on the families' condition.

We estimated that there will be total of 3,700 students benefiting from Year 2011 program. A total amount of S\$1,902,800.00 will be utilized to aid these students.

#### **B) Befriending Care Services**

We are working closely with the government and non-government parties involving in providing relief to the poor and needy, be it financial assistance or befriending supports.

There will be distribution day and gathering events provided to all our recipients on special occasions about 6 times a year. Every month, our volunteers provide regular befriending services at 4 different organizations (Kwong Wai Shiu Hospital, HCA Hospice Care, SunLove Home, IMH). We will also be providing regular training sessions for our home visit volunteers to enhance their case assessment ability.

### **C) NEW PROJECTS**

#### **C1. Prison Aftercare Service**

We are also looking into extending our assistance in the Prison Aftercare Program by providing interim financial aid to inmates' family during their incarceration as well as to ex-offenders upon their release.

#### **C2. Partnership with Community Agencies**

We also plan to partner with Community Development Council (CDC), Chinese Development Assistance Council (CDAC), and Family Service Center (FSC) for monetary relief to disadvantaged families and with all hospitals (TTSH, NUH, SGH, CGH, KTP) for both medical and monetary relief to needy patients.

We estimated that a total of S\$1,230,280.00 will be needed in year 2011 for the above endeavour.

## **MEDICAL BACKGROUND**

Due to the costly healthcare, middle and low income groups often face difficulty paying for medical treatment and some rather delay getting treated. Regular health checks are thus crucial in improving disease detection and prevention. In year 2007 and 2010, our Foundation has set up 2 free medical clinics at Block 90, Redhill Close, #01-1400 and Blk 328, Jurong East St 31, #01-138 respectively. The recent clinic that is located at Jurong East mainly focuses on providing free health screening for Singaporeans, Permanent Residents and long term visit pass holder.

## **OUR CLINICS**

### **Tzu Chi Health Screening Services and Medical Clinic (Jurong East):**

- Target Health Screening

### **Tzu Chi Free Medical Clinic (Redhill)**

- Free Clinic Services: General Medicine and Traditional Medicine Clinic

### Community Services

- Continue to work closely with Singapore Red Cross to organize community blood donation drives to meet local blood demand.

### Discontinued Services

- According to Health Promotion Board, using finger prick method to test for Cholesterol and Diabetes Mellitus (DM) is no longer practiced by MOH. In fact, MOH has stopped such health screening since 2 to 3 years ago. Community Centres nowadays appoint healthcare group such as Parkway Group Healthcare to provide venous blood taking and blood analysis services. Results will be released to participants through mail.
- In view of the above changes, Tzu Chi Foundation will discontinue the blood test conducted in joint health screening in collaboration with local community centres until further notice.

## **STATEMENT OF ACCOUNTS**

Statement of Accounts for the financial year ended 31 December 2010 is attached